

Некоммерческое Партнёрство
Академия Гостеприимства



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REGULATIONS

of the procedure of reception in non-profit partnership
"ACADEMY OF HOSPITALITY"

1. General regulations

1.1. Participants of the Partnership (the members of the Academy) can be any enterprises and organizations of the hospitality industry: hotels, restaurants, cafes, bars, casinos, night clubs, catering and tourism companies, etc. Besides them, to the Partnership may be adopted other members - legal entities, irrespective of their type of activity, organizational and legal forms of ownership, sharing and taking goals and objectives of the Partnership, to facilitate their implementation, recognizing and performing the Charter of the Partnership, paid the entrance and periodic membership fees.

1.2. Reception of members is realized by Board of Academy of Hospitality.

1.3. The applicant is accepted into the Academy by a majority of voted members of the Board of the Academy, who participated at the meeting.

1.4. The presence of a representative of the applicant at a meeting of the Board is desirable.

2. Procedure for submission of documents.

Documents are submitted to the Administration of the Academy with compulsory registration.

2.1. The company entering the Partnership submit next documents:

- Statement to the Director of Academy of Hospitality for admission to the Academy membership. Membership statement in the Partnership filed in written form. The statement says, in particular, whether the applicant recognizes the Charter of Partnership and intends to comply with its requirements.
- Information reference about the activities of the company in which it is desirable to reflect the following:
 - location of the company and its branch offices;
 - date of foundation of the company;
 - average number of employees;
 - types of works and services;
 - total number of seats;
 - presence of e-mail address;
 - presence of Internet pages;
 - full name and date of birth of Director, the chef, Chief Accountant, manager responsible for PR and advertising;
 - what professional sources of information (domestic and foreign) are interesting to apply;
 - what master-classes are interesting to apply;
 - what educational programs are interesting to apply;
 - what advertising media are interesting to apply, etc.

2.2. After submission of all documents the applicant reception to the Academy membership occurs at the next meeting of the Council of the Academy.

3. Requirements for applicants for Academy members.

3.1. Activities in areas which are contributing to the development the hospitality industry.

3.2. Absence of information that negatively characterizes the activities of the company in the market of the hospitality industry.

4. The size of the entrance and membership fees.

4.1. The entrance fee to the Partnership is fixed at 7,000 rubles. The entrance fee is paid once in monetary form no later than the date of the meeting of the Council, which considers the question of the company admission in to the Academy.

4.2. Monthly membership fees are set by the General Meeting of members of the Academy and are differentially depending on the package of proposed benefits and privileges:

- Classic (mainly for the hospitality industry organizations) - 1400 rubles;
- Best (mainly for companies supplying to the hospitality industry, beverages and equipment) - 3500 rubles;
- Exclusive (made individually) - 10500 rubles.

Membership fees are made members of the Academy on a quarterly basis in cash - during the first month of the quarter. Membership fees for the remaining full months of quarter in which occurs the reception are paying simultaneously with the entry fee. It is possible to pay membership fees for the year.

Regulations are confirmed by the General Meeting of the Partnership, Protocol № 8 of 31.01.2008.

Director of NP «Academy of Hospitality»

Shcherbakov Nickolay